



Hampton Wick Infant and Nursery School

School Terms and Holiday Dates Autumn 2017 – Summer 2018

Autumn Term 2017: Wednesday 06 September – Wednesday 20 December*

Inset day: Monday 04 and Tuesday 05 September

Half term: Monday 23 October – Friday 27 October

Spring Term 2018: Thursday 04 January – Thursday 29 March*

Inset day: Tuesday 02 and Wednesday 03 January

Half term: Monday 12 February – Friday 16 February

Summer Term 2018: Monday 16 April – Friday 20 July*

May Day: Monday 07 May

Inset day: Friday 25 May

Half term: Monday 28 May – Friday 1 June

***Please note that on the last day of each term school will close as normal at 3:15pm.**

Please note that our dates may be slightly different to our link school St John the Baptist School and Borough Secondary Schools. We have rearranged, where possible, our INSET days to coincide but it was not possible for all of the dates.

In service training (INSET days): School staff are obliged to take part in dedicated training days every academic year. These staff days form a vital and valuable aspect of continuing staff professional development. During these days the school is closed to children.

The following is an extract from 'Attendance Policy'

Requests for Holiday during term time

While family holidays are enriching experiences, the school year is designed to give families the opportunity for these breaks without having to disrupt their children's education. It is for schools to consider the specific details and relevant context behind each request. As set out **in the Education (Pupil Registration) (England) Regulations 2006 amended in 2013** - Headteachers continue to have the power to authorise leave of absence but only in exceptional circumstances.

If leave of absence is granted and is deemed as 'exceptional circumstances' this absence will be marked as authorised.

All authorised absence agreed for 'exceptional circumstances' during term-time will be monitored to ensure the pupil returns by the agreed date otherwise the school will inform the Local Authority.



Authorised absence during school term-time

- Any medical appointments, providing that a letter stating the details has been received
- Illness, providing that a letter has been received by the school stating the reasons why your child was absent during term-time
- Exams, e.g. ballet, instrument (for the relevant session of the day, e.g. am/pm)
- Funeral
- Citizenship or passport renewal visits to the embassy.

Authorised absence for Religious Observation

Absence of up to 1 day will be authorised when it is due to religious observation. The day must be exclusively set apart for religious observation by the religious body to which the parents/carers belong.

Unauthorised absence during term time

- A family holiday
- Requests for film or modelling work via agencies
- A child's birthday, siblings' birthday or a family birthday
- Illness/medical appointments, without a follow-up letter
- Exams, without first seeking written permission.

School work will not be provided for children taking term time holidays.

If your child is absent for any reason, the school should be notified at the earliest opportunity in order to record the correct absence code in the register.

All requests for absence must be made in writing to the Headteacher in advance of the absence. Failure to notify the school of absence may result in an unauthorised absence being recorded.